

TRAINING FOR MEMBERS

Report By: CHIEF INTERNAL AUDITOR

Wards Affected

None.

Purpose

1. To present to the Audit and Corporate Governance Committee suggested training topics for consideration and approval.

Financial Implications

2. There will be a cost associated with training delivered by external tutors; such costs will be taken from the Member Services training budget.

RECOMMENDATION

THAT: Subject to any comments from the Audit and Corporate Governance Committee, the agreed training programme be approved and the Director of Resources be authorised to liaise with Member Services on delivery of the programme.

Reasons

3. The suggested training programme aims to provide members of this Committee with the skills necessary to ensure the effective review of the Council's financial governance arrangements. The proposed training sessions will be made available to all members.

Considerations

4. The Audit Commission's Use of Resources report 2008 highlights the continuing need for members to have financial training.
5. The Audit and Corporate Governance Committee is requested to consider the following topics when reviewing members training needs:
 - a) Prince2 (delivered by the Director of Corporate and Customer Services).
 - b) Risk Management (delivered by the Head of Financial Services).
 - c) Reviewing the annual statements of account (delivered by an external facilitator).
 - d) Corporate Governance (delivered by the Audit Commission).

Further information on the subject of this report is available from
Tony Ford, Chief Internal Auditor on tel: (01432) 260425

- e) Financial Awareness (delivered by the Head of Financial Services).

Risk Management

- 6. The purpose of the Audit and Corporate Governance Committee is to provide independent assurance on the internal control environment, provide independent scrutiny of the Council's financial performance and oversee the financial reporting process. The risk is that the members are not given the required training to carry out their responsibilities. The adoption of a training programme will ensure members get the required training.

Background Papers

Key lines of enquiry for Use of resources 2008 assessments.